



KANKAKEE COMMUNITY COLLEGE
District 520

December 13, 2022

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Hove at 5:00 pm in the Board Room (L241) of the Riverfront campus. Those physically in attendance were:

Mr. Brad Hove, Chair
 Mr. Todd Widholm, Vice Chair
 Mrs. Cathy Boicken, Secretary
 Mr. Jerald Hoekstra
 Mr. Patrick Martin
 Mr. Bill Orr
 Mr. Michael Proctor
 Ms. Morgan Fischer, Student Trustee

Also attending in person were:
 Dr. Michael Boyd, President
 Ms. Claire Chaplinski, Attorney
 Administrative Staff

Dr. Boyd welcomed guests. There was no public comment. There were no amendments or changes to the published agenda.

BOARD PRESENTATION

Ms. Sara McKenna and Mr. Josh Faivre of Wipfli LLC gave a FY22 audit presentation. The Board thanked the auditors, as well as Beth Nunley, VP for Business Affairs, Sarah Peters, Director of Financial Services, and the accounting team.

APPROVAL OF MINUTES

The recording secretary presented the minutes from the November 14, 2022 Board meeting for approval. Motion was made by Mr. Martin and seconded by Mr. Hoekstra to approve the minutes as presented. On roll call, the vote was:

AYES: Hoekstra, Martin, Orr, Proctor, Widholm, Hove
 ABSTAIN: Boicken
 Motion Carried

The recording secretary presented the minutes from the December 2, 2022 Committee of the Whole meeting for approval. Motion was made by Mr. Orr and seconded by Mr. Proctor to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
 Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. Motion was made by Mr. Hoekstra and seconded by Mr. Martin to approve the December 13, 2022 Consent Agenda Action Items 1-3 as follows:

***APPROVAL OF 1A PROGRAM PARTICIPANTS**

The administration recommended the Board approve the 1A program participants as presented.

***APPROVAL OF TUITION/COURSE REIMBURSEMENT**

The administration recommended the Board approve the tuition/course reimbursement as presented.

***APPROVAL TO ACCEPT GRANT**

The administration recommended the Board accept the Innovative Bridge & Transitions grant award for Hispanic outreach from the Illinois Community College Board as presented.

On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

FISCAL YEAR 2022 FINANCIAL AUDIT

The administration presented a preliminary draft fiscal year 2022 audit for acceptance. Copies of the audit were provided under separate cover. Wipfli LLC will provide a final fiscal year 2022 audit upon completion of a quality control (formatting) check. Motion was made by Mr. Hoekstra and seconded by Mrs. Boicken to accept the preliminary draft fiscal year 2022 financial audit with the assumption that only quality control (formatting) changes may be made. If changes are made other than those of a quality control nature, the Board may choose to ask the auditors to attend a future Board meeting. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

ACCEPTANCE OF FIRST READING OF KCC BOARD OF TRUSTEES POLICY MANUAL REVISIONS

The administration recommended the Board accept as a first reading the revisions to the KCC Board of Trustees Policy Manual, copies of which were provided under separate cover. Trustee Hoekstra asked that 702.07 Travel Reimbursement for Job Candidates be amended to read “at the sole discretion of the Vice President Business Affairs”. Motion was made by Mr. Martin and seconded by Mr. Proctor to accept the first reading of the KCC Board of Trustees Policy Manual revisions as presented, and with the amendment noted, in preparation for a second reading for approval. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

APPROVAL OF RESOLUTION HONORING FULL-TIME RETIREE

The administration recommended the Board approve and sign the resolution honoring KCC full-time retiree Stella Mausehund. Motion was made by Mrs. Boicken and seconded by Mr. Proctor to approve the resolution as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

INFORMATION

VP Nugent gave her KCC Foundation report to the Board. Dr. Boyd then gave his report to the Board. The Higher Learning Commission site reviewer's multi-location report on the NEC and MITC was positive. Kankakee Area Career Center students participated in a Health Careers pathway day on campus.

Trustee Orr gave his report to the Board. He invited the trustees to attend the South Suburban Regional Meeting & Dinner on January 18 at South Suburban College's Oak Forest Campus.

Student trustee Fischer gave her report to the Board. Students had the opportunity to participate in numerous end-of-semester and finals week activities. Forty-four students were inducted into Phi Theta Kappa. She noted that there is student interest in transforming the old bookstore location into a Student Expression Center for music and art that would tie in with the college's mental health initiatives. Students would also like to see more internship opportunities, and VP Cagle noted that work is being done to imbed those opportunities into curriculum.

APPROVAL OF SHORT-TERM INVESTMENTS

The administration presented short-term investments with Iroquois Federal totaling \$3,000,000.00 and with Peoples Bank totaling \$500,000.00. Motion was made by Mr. Hoekstra and seconded by Mr. Orr to approve the investments as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Orr, Proctor, Widholm, Hove
ABSTAIN: Martin
Motion Carried

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the Reconciled Cash Report for October 31, 2022 and the Investment and Financial Summary Report for November 30, 2022. Motion was made by Mr. Widholm and seconded by Mr. Hoekstra to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$8,847,896.31, nine (9) purchase order requisitions over \$10,000, and two (2) special bills totaling \$2,161.86 were presented for Board review. Motion was made by Mr. Hoekstra and seconded by Mrs. Boicken to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel, probable or pending litigation, and collective negotiating matters pursuant to Sections 2-c-1, 2-c-11 and 2-c-2 of the Illinois Open Meetings Act. Motion was made by Mr. Orr and seconded by Mr. Martin to convene to closed session. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

The Board went into closed session at 5:50 pm. The Board returned at 6:29 pm. Motion was made by Mr. Martin and seconded by Mrs. Boicken to reconvene the Board meeting. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. Motion was made by Mr. Widholm and seconded by Mr. Martin to approve Matters of Personnel Items 1-4 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Approval of the Revision of the Credit Division Adjunct Instructor List for Fall 2022

On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

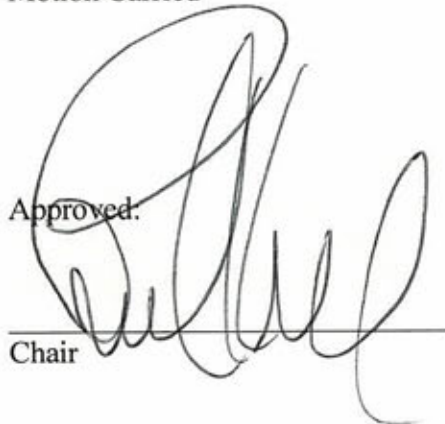
ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:30 pm was made by Mr. Widholm and seconded by Mr. Proctor. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

Approved:

Chair



Respectfully submitted,

Karen Slager, Recording Secretary

Secretary Pro Tem

